

DOMESTIC BUILDING PERMIT APPLICATION CHECK LIST

1x Completed permit application form

Fee's to be paid prior to assessment of permit application

1x Certificate of Title - Plan of Sub-Division - Covenants - 173 Agreements (If Applicable)

1x A copy of Builders Domestic Warranty Insurance (If project is carried out by registered builder)

OR

1x Owner builders Certificate (If Applicable), (Application to made to the building commission)

1x Cost Justification (If owner-builder),(Cost of works break down/schedule)

1x A copy of Builders Domestic contract

1x Council Property Information (Reg 326)

1x Town Planning Permit and Endorsed Drawings (If Applicable)

(Only required if proposal requires planning permit (Check with your local council)

1x Developer's Approval Letter / Estate Approval and Endorsed Drawings (If Applicable)

1x Copy of the contract, MCP & Building Envelopes.

1x Architectural Drawings & Project Specifications

1x Structural Engineers drawings

1x Structural Computations

1x Certificate of Compliance Design-(Form a 1507)

1x Geotechnical/Soil Report

1x Provide a re-establishment survey plan

1x Council Legal Point of Discharge for stormwater Consent (Reg 610) (New dwellings only)

1x Provide Service pipe depth, offset information for easements within or adjoining your site.

(Required if the building is within 4m of any service pipes within the subject or adjoining properties) (Contact the relevant authority to obtain details (Yarra Valley, City West Water & South East Water, electrical, Gas authority & council)

1x Protection Notices Form 7 & Form 8 (If Applicable)

1x 6 Star Energy Report & Endorsed plans, using First-Rate or NatHERS (New homes & existing)

1x Bushfire Attack Level Assessment (BAL Report) (If Applicable)

1x Building over easement Consent (If Applicable)

1x Land liable to flooding Consent from council or Melbourne Water (If Applicable)